Learning Management System (LMS)

PRIVACY IMPACT ASSESSMENT (PIA) SUMMARY

System Name: Learning Management System (LMS)

Managing Office: USAID/OHR/TE

Date PIA Completed: March 2, 2012

OVERVIEW

The USAID University Learning Management System (LMS) is a learning and workforce planning and development system that enables USAID to create, assess, deliver and measure enterprise learning and development activities and report these activities to OPM's Government-wide Electronic Data Collection System.

AUTHORITY FOR COLLECTION OF PERSONALLY IDENTIFIABLE INFORMATION (PII)

Identified in the OPM/GOV-1 SORN

INFORMATION COLLECTION (WHAT)

The system collects:
- Name
- Office
- Work phone number
- Work email address

INFORMATION COLLECTION (WHY)

This system creates accounts in the Learning Management System (LMS) and allows employees the opportunity to enroll in training.

AGENCY INTENDED USE

This system creates accounts in the Learning Management System (LMS) and allows employees the opportunity to enroll in training.

INFORMATION SHARING

This information is kept with the OHR/TE department only.

NOTICE OF OPPORTUNITIES FOR CONSENT

This information is automatically fed into our system from National Finance Center (NFC).

INFORMATION SECURITY

Information is assessed by William Morgan USAID, Chief Information Security Officer for vulnerability, to ensure our information and content does not impose a threat. The LMS is a single sign-on solution where a user is authenticated within the client's existing network and the user's login credentials (a user ID and some form of a key to validate the referring site) are passed across through the HTTP header to SumTotal.

SYSTEM OF RECORDS NOTICE (SORN)

OPM/GOV-1